
From: Curtis Blanton
Sent: Tuesday, March 17, 2020 1:06 PM
Subject: COVID-19 Update and Potential Exposures
Attachments: Battery Memo 031720.pdf

All Employees,

This morning there were two incidents that I am writing to make you aware of.

There was a possible exposure today at the Lawrenceville facility. As a precautionary measure, we closed the facility and the staff present today will be working remotely. We are having the facility cleaned and sterilized per the CDC cleaning and disinfecting guidelines. As of right now, there has not been a confirmed case; we are taking all precautions possible to ensure the wellbeing of the staff. The warehouse and facility will remain closed until we are certain the working environment is safe.

We also received a memo from the Spaces Office, which is attached, confirming a case of COVID-19 at the Battery Office in Atlanta. Our employees at that location today have been isolated and are working remotely. Unfortunately, no other information is being made available by the Spaces office staff, and we are following the Risk Assessment Guidelines for Potential Exposure published by the CDC.

If you have additional concerns, please discuss with your manager and please feel free to call me or JR as well.

The measures taken today in closing the facilities are precautionary and more information will be forthcoming. As always, your safety and wellbeing is our first priority.

Sincerely,

Curtis Blanton

President

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